

# TITLE

## Charter

### 1. Level 1

Paragraph Paragraph Paragraph Paragraph Paragraph Paragraph.

#### 1.1 Level 2:

- (a) Level 3; and
- (b) Level 3.

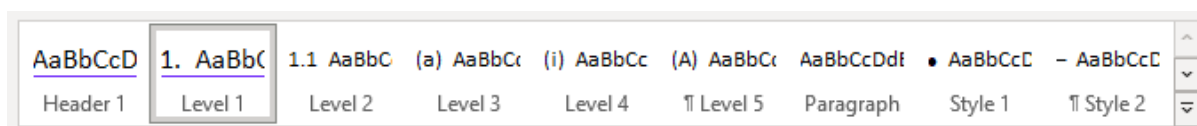
1.2 Level 2.

1.3 Level 2.

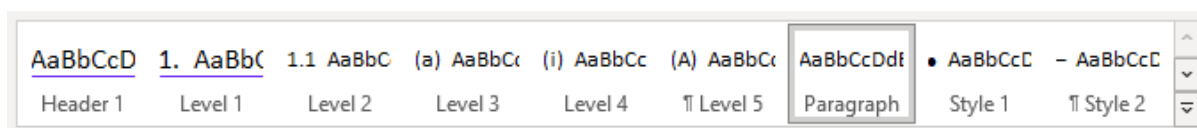
- (a) Level 3
- (i) Level 4.

## DOCUMENT STYLES

### 1. Level 1



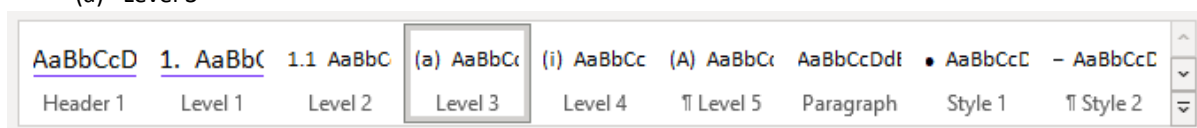
Paragraph



#### 1.1 Level 2



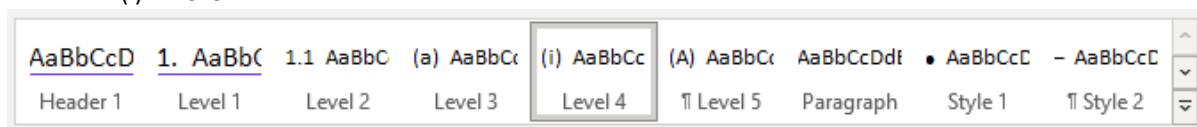
#### (a) Level 3



# TITLE

## Charter

(i) Level 4



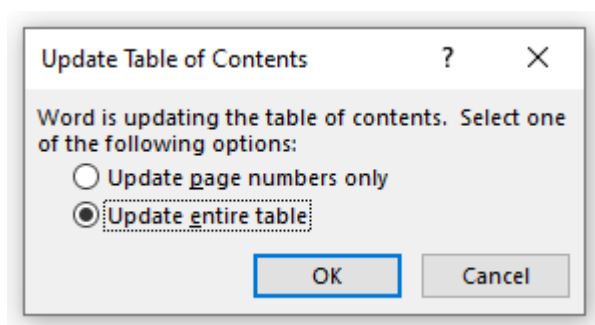
### UPDATE TABLE OF CONTENTS

This should only be performed once the document is complete.

1. Click into the table of contents box
2. Click Update Table



3. Click Update entire table



## TITLE

### Charter

1) Committee Members.....	4
2) Definitions and Objectives of the Committee .....	4

SAMPLE

# TITLE

## Charter

### 1. Committee Members

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The Board has established an Audit & Risk Management Committee.

- 1.1 The Audit & Risk Management Committee (in this section, the Committee) will ideally consist of the following:
  - (a) A minimum of three members;
  - (b) Only Non-Executive Directors (if the Company has three or more Non-Executive Directors, otherwise the Board may appoint Executive Directors to the Committee);
  - (c) A majority of Independent Directors; and
  - (d) An Independent Director as the Chairperson who is not the Chairperson of the Board.
- 1.2 Each member of the Audit & Risk Management Committee is to be financially literate and at least one member of the Committee is to have accounting or related financial management experience. The members of the Audit & Risk Management Committee should, between them, have the accounting and financial expertise, technical knowledge and a sufficient understanding of the industry in which the Company operates, in order to discharge the Charter.

### 2. Definitions and Objectives of the Committee

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- 2.1 The Committee is a Committee of the Board.
- 2.2 The Committee's primary function is to assist the Board in discharging its responsibility to exercise due care, diligence, and skill in relation to the Company by:
  - (a) AUDIT RELATED
    - (i) Reviewing and making recommendations to the Board in relation to whether the Company's financial statements reflect the understanding of the members of the Committee, and otherwise provide a true and fair view of the financial position and performance of the Company.